

Spring into Art Market!

The setup will be in the Bridge St. Gallery and PFG

**Dates you need to know:**

- Scheduled set up for items - Wednesday - Friday April 8th - 10th
- Market will be on from Saturday April 11th- Friday April 24th at 4pm
- Opening activities TBD will be on Saturday April 20th
- Pick up of items will be Saturday April 25th, from 9-3pm

**Information on the Spring into Art Market**

- All participating vendors must be in good standing with our Gallery
  - Membership rates are as follows: \$50 single, \$85 family, \$40 senior, \$15 student
  - Memberships are valid for a full year from the date you purchased.
  - Members also receive discounts on workshops, opportunities for future exhibits and selling, discounts on in-house art supplies, and more. Please visit [www.stationarts.ca](http://www.stationarts.ca) for a complete list of benefits
- All participating vendors are subject to a 30% commission on their sales.
  - Please ensure you are pricing accordingly.
  - The 30% goes directly to the organization, helping ensure the longevity of the Gallery. This also aids with promotional costs and payment service costs completed by staff over the 2-week duration.

**Artist information:**

1. Artists/Artisans are not required to be on site for the duration of the Spring into Art Market, but we do encourage them to check in to keep stock up to date and filled.
2. Please confirm your setup date with the schedule that will be provided to you once you have confirmation of your spot.
3. Upon arrival, check in with the staff for table directions and inventory drop-offs.
4. All items must be documented properly using an inventory list with First/Middle/Last initial + number + price formula.
  - a. The document should be titled SPRING INTO ART and can be emailed directly to [tverbuyst@stationarts.ca](mailto:tverbuyst@stationarts.ca)
5. Vendors have the option of a 6ft table, a half table (3ft), and wall space.
  - a. Please indicate clearly your requirements, and we will do our best to accommodate. Wall space limited
6. Sales will be processed through the Gallery Staff
  - a. Credit, debit, cash, and cheque are all available
  - b. If you remove an item from the sale during the duration of the sale to sell privately, you may be asked not to participate in future events. Our Gallery only makes revenue from the commission.
7. Our Gallery Staff works hard to promote the event / participating artists. Provide as much information as possible about your art and work to [ccoderre@stationarts.ca](mailto:ccoderre@stationarts.ca)
  - a. Social media, website, custom work, etc.
8. An online graphic will be sent to all participating artists. Please share on your feeds to drive up customer awareness.
9. Decorate your table! We encourage you to decorate your table to bring the Spring vibe into the Gallery space.