

STATION ARTS SUMMER CAMP!

Dear Parents/Guardians,

Thank you for registering for Summer Camp 2021! We're excited to have our summer camps back again this year with some updates and changes to adhere to all new safety guidelines.

I have included in a separate pdf the camper registration form; this form ensures that we know as much about your child before camp starts so we can provide them with the best camp experience possible.

Please take the time to complete this form with as much information as possible.

We will also be sending a COVID Liability waiver that will need to be filled out for each week that the child attends camp, and an emergency contact list that will give our staff knowledge of any person that could be dropping off or picking up your child.

Please return the completed forms to the Tillsonburg Station Arts Centre

Or

Email a scanned version of the document to:

Tabitha Verbuyst at tverbuyst@stationarts.ca

If you have any questions or require assistance, please feel free to contact me anytime.

Thank you,

Tabitha Verbuyst

Program/ Community Coordinator/Curator

Tillsonburg Station Arts Centre

519-842-6151

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**Tillsonburg Station Arts Centre
Arts and Crafts Camp 2021**

Craft Camp ages 4-7 - Art Camp ages 8-11

Due to limited registration numbers and new protocols we will only be offering full week camps this year
Each week children will be creating, experimenting and engaging in exciting new themes!

Children aged 8-11 will also be introduced to various art movements collaborating with the themes of the weeks!

\$150/week per child - \$130/week per second child
Short week \$120/Week per child - \$100/week per second child
Camp runs 9-4pm / Drop off is between 8:45-9am and Pick up is between 4-4:15pm

<p>July 5th- 9th Colourpalooza Optical Illusion Art</p> <p>July 12th-16th A Trip to the Movies Pop Art</p> <p>July 19th -23rd About Me, the Artist Contemporary Art</p> <p>July 26th-30th Gone Camping Futurism</p>	<p>August 3rd-6th Movin' and Groovin' ** Abstract</p> <p>August 9th-13th Imaginarium Surrealism</p> <p>August 16th-20th Waterworld Impressionism</p> <p>August 23rd - 27th Legends & Lore Cubism</p>
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Please bring a peanut free lunch, water bottle and snacks. Dress according to weather
Children **MUST** be accustomed to wearing a mask at all times indoors.

We are currently working on protocols to ensure the safety of all children and staff.
Please visit our website for more information.

Cancellation of Camp may happen depending on changing circumstances. If this happens, full refunds will be issued.

tverbuyst@stationarts.ca * 519-842-6151 * www.stationarts.ca

General Summer Camp Information:

Our Summer Day Camp program offers a variety of specialized art and craft based activities for two age groups. We understand that all ages have different capabilities and interests and we strive to ensure age appropriate activities. Each group of children will have their own Youth Leader. Each week we incorporate a different theme!

Craft Camp.....Ages 4-8 years (Ratio 1:10)

Art Camp.....Ages 8-11 years (Ratio 1:10)

CAMP HOURS

Camp Hours Camp Sign In Hours: 8:45am- 9am

Camp Program Hours: 9am - 4:00pm

Camp Sign Out Hours: 4:00pm – 4:15pm

Due to COVID restrictions this year, we are only accepting full week registrations this summer. As well we are limited to the amount of children we can accommodate in each group and apologize in advance if we fill capacity.

Sign In: *IMPORTANT NOTE: Only those indicated on the registration forms as authorized pick-up will be allowed to pick-up your child from camp. For your child’s safety, no exceptions will be made to this rule. Authorized pick ups must be 18 years or older. AUTHORIZED PICK-UPS WILL BE REQUIRED TO SHOW PHOTO ID EACH AND EVERY DAY.

**This year with COVID screening, we will be asking parents in the morning to pull into a parking spot and signal to us that you have arrived, we will then proceed to come over to the vehicle, screen the child and take them inside the building.

Drop-Off Procedure

- Within 15 minutes of drop off beginning the Supervisor will be in place at the front of the Station and will be ready with the daily screening form.
- Once you arrive, please signal with your left hand out the window and wait for our screener to wave back to you.
- Our staff will take campers to their camper group AFTER screening.
 - Another Staff person will be present in the designated room in order to receive children once they have completed the screening and are brought to them.
 - Both groups will be participating in camp in separate rooms.
 - During all drop-off procedure steps, physical distancing of 2m will be maintained. Screening staff will be wearing face masks and gloves.
 - Vehicles will pull up to parking spots out front, and one of our staff will approach the driver's side window after receiving the signal. They will stand at a minimum of 2m away, wearing appropriate PPE.
 - The Staff will greet each family and ask parent/guardian to answer all questions on the Screen- ing checklist. They will check off the appropriate boxes as questions are answered and will fill in the camper name and date.
 - Once the checklist is completed and the camper is signed in, our staff will escort the camper from their vehicle and take them to their camper group location.
 - If a parent/guardian answers yes to any of the questions on the screening checklist, they will not be permitted to drop their child off at camp. Our staff will direct them to go home and self-monitor using the COVID-19 Self-Assessment for our local health unit to determine next steps.
 - If a family arrives by foot, the same process will be followed, ensuring all parties stay a minimum of 2m away from each other.

Pick-Up and Sign-Out Procedure

- Pick-up schedule will begin as per the Drop-Off and Pick-Up Schedule.
- Please pull into parking spots and signal with your left hand that you have arrived to our staff.
- Once we have signaled back, our staff will greet each family and they will ask the parent/guardian to produce identification.
- Our staff will verify that the parent/guardian is authorized to pick up the camper as per the information on their form and we will bring each camper over to the vehicle.

Home Notes

At the conclusion of the first day of camp, campers will bring home any notes for what to expect during the week. Programming may need to be altered in the event of inclement/hot weather, but it will give you an idea of what to expect. Some activities may require outfits or extra clothing for water activities. Some activities may only happen once during the week. Some activities may require permission to go on Nature walks.



Talking to your child's day camp counsellor

While we encourage parent communication and are happy to speak with you about your child's day camp experience, you may not get an opportunity to meet your Counsellor face-to-face. If you do have any specific questions or concerns about your child's day camp experience, please speak with either our Program Coordinator Tabitha Verbuyst (tverbuyst@stationarts.ca) or Office Administrator Kayla Agro (kagro@stationarts.ca) and they will help you out.

What to Bring to Camp

We expect your child to be responsible for everything they bring to camp. Your child's art camp Counsellor will certainly help their campers manage their belongings, but it is important that your child knows what they are bringing to camp. Keep in mind that your child will be very active and messy with art supplies, and camp can be rough on clothes. Try not to send campers in new or expensive clothing. Proper footwear is essential and we recommend running shoes. Camp continues rain or shine; please check the weather each morning to ensure your camper is properly prepared for the day.

Label Everything Your Child Brings To Camp

We suggest iron-on/stick-on labels or permanent marker for all items. Campers are expected to be responsible for their own belongings. Your camper should help you pack their backpack each day so that they know what is coming with them to camp. The Station Arts Centre cannot accept responsibility for clothing and/or equipment lost at camp or in transit.

Art/Craft Camp Packing List

- Face mask (multiples as sometimes they get wet)
- Appropriate clothing for weather conditions (jacket, rain gear, and rubber boots)
- Comfortable, closed-toe footwear (running shoes). No flip-flops, please!
- Sun hat and Sunscreen (waterproof minimum SPF 30)
- Refillable water bottle ESSENTIAL (metal or strong plastic)
- Lunch, snacks and drinks (details below)
- Pack it all in a properly sized backpack

Lunches

Your camper will be active for most of the day and may be hungrier than usual, so be sure to pack a large, nutritious lunch, 2 snacks, a drink, plus a refillable water bottle. In our ongoing efforts to respect the environment try packing your camper's food and drinks in clearly labeled, reusable containers. We recommend that you send lunches in an insulated lunch bag with an ice pack to keep them cool during the day. You can also try freezing water bottles and juice boxes the night before camp. The Station Arts Centre does not provide lunch or snacks and we are a nut-free environment. Please be respectful of campers with severe life threatening allergies, and keep peanut butter and other nut products at home.

Recommended snacks:

Fruit, pretzels, granola bar (peanut free), cheese and crackers, yogurt, drink boxes/ bottle of water.

Recommended lunch:

- Sandwiches (whole grain bread, meat, cheese) • Vegetables (carrot, celery, cucumber)
- Fruit (apple, pear, orange, banana) • Drink boxes / bottle of water

Campers will not have access to a microwave or refrigerator at camp. Please do not send items that need to be heated up with your camper.

Campers will not have access to a food court. Do not send money with them with the expectation that they will purchase their lunch at camp. You must pack a bag lunch for your camper.

What NOT to Bring to Camp

PEANUT / NUT PRODUCTS, ipods/itouch, video games, knives, cell phones, matches, pets, personal toys, playing or trading cards. The Station Arts Centre will not be responsible for any lost, broken, or stolen items.

Lost & Found

All Lost & Found items will remain at the camp site until the end of the summer. Socks and underwear are not kept. Items will be stored at the Station Arts Centre until the last week of camp. Items may be claimed by appointment between 9:00am and 4:00pm. All unclaimed items will be disposed of after this time.

Inclement and Hot Weather

Campers spend time outside at the Station Arts Centre and will do so more this summer. We have a few options for outdoor time which consists of activities in the field across from us, lunches outside in the courtyard and for more shade activities near our caboose under the trees. In the event of inclement weather, activities will be modified to ensure the safety of our campers.

The Station Arts Centre staff will modify camp activities to accommodate for hot weather in order to ensure the health and safety of all participants. This will include frequent water breaks, water activities, less active games and the use of shaded and cooler areas of the camps. These precautions will allow all campers to enjoy a fun and safe camp experience, even on the hottest of days.

Camper Behaviour

Please take a moment and review our behaviour expectations with your child.

At the Station Arts Centre Art and Craft Camp, safety is of the utmost importance and our goal is to provide a caring, respectful and supportive environment for every individual, campers and staff alike.

Our staff are trained and experienced in providing quality care for our campers. If a situation arises in which a camper threatens the safety or well-being of another person or themselves, or diminishes the camp experience for others, we will make every effort to correct the behaviour. Parents/guardians will be notified and if the behaviour continues the Station Arts Centre reserves the right to remove the camper from camp on a one day suspension.

Should the behaviour continue upon the camper's return to camp, the Station Arts Centre reserves the right to remove the camper for the remainder of the camp session and/or future camp sessions.

Should removal be required no refund will be granted.

In certain circumstances, a camper may be removed from the camp environment without warning if his or her behaviour jeopardizes the safety of campers or staff or where the camper is engaged in illegal activities. The Station Arts Centre will not be held responsible for any costs associated with a camper's dismissal and no refunds will be provided.

COVID-19 Safety Protocols

- If someone begins exhibiting symptoms, they will be removed from their camper group and given a mask to wear. Families will be contacted to pick-up immediately.
- The Station Arts Centre will be keeping logs of campers and their locations in the event of a COVID-19 positive case. Families who have a camper that has been in contact with the individual testing positive for COVID-19 will be contacted.
- The Station Arts Centre will adhere to enhanced cleaning and strict disinfecting guidelines while operating programs.

Camper Health and Wellbeing

Your child's safety is our first priority. At all times there will be a staff on hand certified in first aid and CPR. In the event of a minor incident, Station Arts Centre staff will provide immediate appropriate care. All art/craft camp Counsellors carry a basic First Aid Kit with them at all times during the camp day. The Station Arts Centre will have a quiet rest area where your child can rest if he/she becomes ill.

In the event that your child needs medical attention apart from minor injuries, we will ensure immediate, staff-accompanied transportation to the nearest hospital. If the situation warrants, we will call an ambulance. We will make every effort to contact you or your designated authorized/emergency contact(s), and will stay with your child until you arrive. Please note you will be billed for any additional costs.

We also expect that all campers are toilet trained prior to attending day camp.

Protecting our Community

The safety and well-being of our campers, their families, and our staff team is our number one priority. In order to protect our community, the Station Arts Centre has implemented a number of new practices to help prevent the spread of COVID-19 that all day campers and their families will be required to follow. If you have any questions or concerns about these additional protective practices please get in touch with us at 519-842-6151.

Screening Procedures

All camper families will be required to participate in our Station Arts Centre Camp COVID Screening Procedures.

Families will be sent screening questions/a COVID liability waiver for the whole family unit ahead of their camper attending their camp program. If any member of the family answers YES to any of the screening questions, you must get in touch with the camp as the camper will not be able to participate in the camp program.

Upon arrival at camp each day, camper families will be required to answer the daily screening questions at the Curbside Screening Station before entering the Station. This step will also include a temperature check done for every camper. If a camper or family member answers YES to any of the screening questions or shows any symptoms of illness they will not be permitted to participate or enter the facility.

Campers will be able to return to camp based on the guidelines set by the local public health department.

Physical Distancing and Protection at Camp

While camp may once again look a little different this year as we introduce new safety measures, don't worry, each day is still going to be jam packed with fun! Here is a reminder of some of the additional safety practices we are putting in place to help keep everyone safe this summer:

- Staff will review, encourage and monitor proper hand washing, hand sanitizing, and cough etiquette with all campers
- Physical distancing measures have been introduced where possible to ensure close contact between campers and also between camper groups is minimized
- Some activities have been modified or removed to limit close contact programs
- Enhanced cleaning throughout the day in all program areas

If a camper shows any symptoms while at camp, they will be immediately isolated from the other program participants and parents/guardians will be contacted and required to pick up their camper immediately. Please ensure you have the correct contact information on file and that you have a plan in place for picking up your child if necessary.

Medications

If you are sending medications to camp with your child, they must be in their original package, clearly labeled with both the child's name and the instructions for use. The Station Arts Centre staff will collect any medication from campers each morning and hand them in to the office for secure storage and distribution to your child. Medications that require immediate use, such as an asthma inhaler or Epi-pen, will remain with the child or the day camp Counsellor.

Absence

If your child is going to be absent from camp, please call the Station Arts Centre directly and report the absence to our staff in advance (see contact numbers below). If it is an unforeseen absence, please call the Station first thing that morning to again report the absence.

If you are leaving a voice message to report the absence please be sure to give the full name of your camper, as well as the details of the absence. If a camper is not present at morning attendance and no absence has been called in, Station Arts Centre staff will begin calling the contacts listed on your camper's registration to ensure you are aware of this absence.

Weekly Registration Closure

If your child(ren) had a really great week at camp and want to attend another week, please ensure that registration happens before Thursday at noon prior to the start of the following week of camp. This is when registration closes for the upcoming session. Please note the camp may be full for the following week, and we apologize for any inconvenience this may cause.

Cancellations/Withdrawal Policy

All cancellation requests must be submitted by email directly to the Program Coordinator Tabitha Verbuyst (tverbuyst@stationarts.ca) with subject line "Withdrawal Request" followed by your camper's first and last name. Cancellation requests received prior to 10 business days before the start of the affected camp session will receive a full refund. Any refund requests received less than 10 business days prior to the affected camp session or during a camp session will not qualify for a refund.

The Station Arts Centre reserves the right to cancel any program where registration numbers are not adequate to run an effective program. If a camper does not pass the COVID-19 screening they will not be allowed to participate. Families will be notified at the weekly registration close. Options for a refund or transfer to another site will be discussed at that time.

- Payment is due in full, at the time of registration.
- Absence does not constitute a withdrawal/refund.
- If your child is experiencing COVID like symptoms, they will be asked to stay home and not participate in camp that day. No refunds will be issued

HOLIDAYS: All day camps closed on Monday August 2, 2021

Photographs

Photographs are taken continually throughout the camp season. Your child's photo may appear in publications produced by the Station Arts Centre. Should you wish your child's photo NOT be used, please indicate so on our registration form when signing your child up.

Tax Receipts

For eligibility criteria, please check your tax return information package. Receipts are issued at the time of registration. Please keep the original receipts.

Follow the Art/Craft Camp Experience

The Station Arts Centre Camps is boldly embracing social media to help our families share their camper's experience. You can become connected by "liking" our Facebook group, search the name Tillsonburg Station Arts Centre.

Registration Information

Where do I Pre-Register? By phone 519-842-6151 or by email to tverbuyst@stationarts.ca

Hours Monday-Friday 9:00am – 4:00pm Saturday 9:00am – 4:00pm Sunday CLOSED

What is the cost for Camp?

Weekly Registrations: \$150 /child and \$130/per second child

Shortened weeks are \$120 / child and \$100/ per second child

Due to staffing shortages this year, there will be no early drop off and late pick up available, we apologize in advance for inconvenience.

Payment Information - Payment can be made by credit, debit, cash or cheque

Monday-Saturday 9-4pm or via phone at 519-842-6151

Etransfers are also accepted and can be sent to tverbuyst@stationarts.ca Password Create2021 (please indicate what you are paying for)