

# REGISTRATION FORM - YOUTH PROGRAMS 2023

Participant information			
Name:	Birthday (dd/mm/yy)	Age at program:	
Address:	City:	Postal Code:	Home Phone:

Parent/Guardian 1		Parent/Guardian 2	
Name:	Secondary Phone:	Name:	Secondary Phone:
Email:		Email:	

Emergency Contact	
Name: (other than parent/guardian)	Preferred Contact number:
Name: (other than parent/guardian)	Preferred Contact number:

Medical Information
Please describe any allergies or medical needs we may need to know about (please put N/A if not applicable):
Please list any medications that your child requires while at the gallery (please put N/A if not applicable):
Behavioral/special needs:
Please describe any behavioral needs that your child's instructor should be aware of (please put N/A if not applicable):

Payment/Authorization
<b>Payment options:</b> <input type="checkbox"/> Payment in Full (can be paid with etransfer, cheque, debit/cash or credit card)

## Photo Consent

I understand that photography, images or recordings containing my child's picture may be used for promotion on the Station Arts Centre website; social media, including Facebook and Instagram; and other marketing and promotional materials for the Station Arts Centre such as brochures, posters, mailers etc. By checking "yes" I am granting my permission

- Yes  
 No

## Cancellation/Withdrawal policy

All cancellation requests must be submitted by email directly to the Program Coordinator at [tverbuyst@stationarts.ca](mailto:tverbuyst@stationarts.ca) with the subject line "Withdrawal Request" followed by your child's first and last name. Cancellation requests received 10 business days prior to the affected program will be subject to a full refund. Cancellation requests received less than 10 business days prior to the program will forfeit any possible refund. Cancellations due to a medical reason will be evaluated on a case-by-case basis. Refunds may take 2 - 3 weeks to process and will be given back to parents in a cheque.

## Authorization

I permit my child to participate in all activities offered in the program. In the event of an accident or illness affecting my child, I consent to having the Station Arts Centre Staff authorize any necessary procedures, including admission to hospital, as may deem essential for the care and wellbeing of the participant. Such action is to be taken only when immediate contact with the parent/guardian or emergency contact cannot be made. If my child presents any symptoms of COVID 19, we will be following Public Health Guidelines by isolating the child, and asking parent/guardian to pick them up. If a child is sick, or has symptoms that are aligned with COVID 19 and asked to leave, I understand that I will not receive a refund for the remainder of the Program.

Although I am aware that the Station Arts Centre (Tillsonburg District Craft Guild) takes all necessary precautions to ensure the health and safety of my child/children. I agree not to hold the organization or agents responsible for any loss, injury, or accident suffered in connection with activities. Therefore, I understand all the risks involved in my child's participation in the Station Arts Centre Program and accept full liability.

The Station Arts Centre (Tillsonburg District Craft Guild) takes great care in providing a safe environment for the children. I and my child recognize that the rules of the Station Arts Centre must be obeyed in order to maintain a safe environment for fellow students and staff. I and my child recognize that any behaviour that may cause harm to my child, or others, may result in immediate dismissal. In a situation where my child/children are not acting within the established code of behavior of the organization, I understand that I will not receive any refund for the remainder of the program. This includes the child following and adhering to the new guidelines put in place by the organization to ensure the safety of all participants, visitors and staff.

Special needs must be addressed ahead of time to ensure we have qualified staff on hand. If there is a support worker assigned, we welcome the worker to attend with the child. The Station Arts Centre will not administer any medication to the child/children, with the exception of EpiPens in emergency situations. If a child requires medication during their time at the Station Arts Centre, it is the parent's responsibility to ensure that the child takes their medication at the required time.

All children registered in the Stations Arts Youth Programming must be able to use the washroom by themselves. If children need assistance in this area, they are required to have a parent/guardian or support worker with them.

**I have read, understand, and accept the Station Arts Centre Program's policies as described in this waiver and I have read and understand all information PDF.**

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_